

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF July 20, 2011

1) MORPC Presentation on “Complete Streets”

2) The DCTB Chair called the meeting to order and the roll was taken as follows: (11-07-01)

<u> X </u>	Joe Clase, Chair
<u> X </u>	Tom Jones, Vice-Chair
<u> X </u>	Erwin Dugasz, Secretary
<u> </u>	Boots Sheets
<u> </u>	Tim Dodge
<u> X </u>	Ed Helvey
<u> X </u>	Roger VanSickle
<u> X </u>	Denny Schooley, Executive Director
<u> X </u>	Crystal James, Administrative/Operations Manager
<u> X </u>	Ginny Berry, Marketing and Public Relations Specialist
<u> </u>	Richelle Fout, Financial Analyst
<u> X </u>	Stephanie Cameron, Office Administrator
<u> X </u>	Kristi Kuhbander, HR Coordinator
<u> X </u>	Tonya James, Mobility Manager

It was moved by Tom and seconded by Roger to excuse the absences.
(11-07-01) Motion passed .

3) Public Comment

No Public Present

4) Approval of Consent Agenda (11-07-02)

It was moved by Roger and seconded by Erwin to approve the Consent Agenda
(11-07-02). Motion passed .

6) Status Reports

a) Operations Report

Nothing to Add

b) Mobility Management

Nothing to Add

c) Marketing Report

Nothing to Add

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d) **HR, Safety, Training and Risk Management**

Nothing to Add

e) **Financial Report**

Nothing to Add

7) Action Items

a) **Approval to Submit Grant Application to COA (11-07-03).**

It was moved by Tom and seconded by Ed to approve submitting a Grant Application to COA (11-07-03). Motion passed.
Roger abstained due to serving on the board for COA

8) Discussion

a) Service Policy Draft-

Discussion was held. Board agreed with Revisions, This would be the final Draft of the Service Policy.

b) Financial Policy Draft-

Discussion was Held. Denny explained the Financial Policy in Depth.

9) General Updates

None

10) Adjourn

- i) There being no further business to transact, Tom moved to adjourn the meeting with Roger seconding the motion. Meeting was adjourned at 9:05 P.M.
